

Draft MINUTES
Laurens Central School
Board of Education
FACS Room 115 - 7:30 PM
August 21, 2024

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:30 pm by President C. Struckle.

2. Roll call and quorum check

**Board Members Present: C. Struckle, T. Francisco, G. Murello,
M. Wikoff, P. Bush-Allen**

Board Members Absent: None

**Others Present: B. Dorritie, Superintendent: J. Mushtare, Building
Principal; P. Weir, District Clerk; A. Schlee, District Treasurer; J. Kessler,
Head of Transportation; S. West, B & G; Members of the Staff and
Community (see attached sign in sheet).**

Adoption of Agenda

II. ADOPTION OF AGENDA

**Motion made by M. Wikoff, seconded by P. Bush-Allen to adopt the
agenda. Motion carried 5-0-0.**

Minutes

III. MINUTES

1. Minutes – 7/17/2024

**Motion made by P. Bush-Allen, seconded by T. Francisco to approve the
minutes. Motion carried 5-0-0.**

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports and Discussions

V. REPORTS AND DISCUSSIONS

1. Special Education Report for the 2023-2024 school year– L. Gifford
 - Thank you to the BOE for their support
 - 2 students graduated
 - 1 student declassified
 - Parent survey
 - 4 full-time Special Education Teachers
 - 5 students from Out of District for our 12:1:1 program
 - PK orientation was on August 5th
 - Kindergarten orientation is coming up
 - 7th grade orientation will be tomorrow night
 - Extended school year went well – students from Edmeston, GMU, Laurens, and Morris participated – related services were provided
2. Buildings & Ground – S. West
 - In good shape this summer
 - Air filtration system
 - Sports – new uniforms
 - Homecoming September 28th
 - Capital Outlay – waiting on TBS
3. Superintendent's Report - B. Dorritie
 - Rockefeller Institute Public Forum

- BOE President/Superintendent Roundtables
- Zero Emission Bus Fleet Study
- Staffing – all teaching positions are filled
- Code of Conduct
- Conference Days
- Fall sports
- SRO Update
- 4. Principal's Report – J. Mushtare
 - Compliments to Steve and summer work crew
 - New Teacher Orientation next week
 - Regents exams at OHS this summer
 - Student schedules went out
 - TCIS training (Therapeutic Crisis Intervention for Schools)
 - 10 new students registered, 7 left and 2 are being homeschooled
 - Code of Conduct – only minor changes
- 5. Transportation – J. Kessler
 - Most of buses are cleaned and ready to go
 - 1 bus at Leonards for repairs
 - Lift for smaller vehicles was put in 2 weeks ago
 - Driver physicals
 - Down two drivers right now
 - Wrapping up the summer

Correspondence

VI. CORRESPONDENCE

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)
Treasurer's Report H Fund (Savings) (Capital Project)
7. Treasurer's Report Repair Reserve
8. Treasurer's Report Capital Reserve
9. Treasurer's Report Workers Comp., ERS, Unemployment Reserve
10. Transfers Over \$1000

Motion made by G. Murello, seconded by P. Bush-Allen to approve the Treasurer's Reports. Motion carried 5-0-0.

B. Other Reports (No Approval Required)

1. Warrants
 - Warrant #2 A Fund \$189,392.19 (General)
 - Warrant # C Fund \$0 (Cafeteria)
 - Warrant #1 F Fund \$7,471.75 (Special)
 - Warrant #1 T Fund \$473.76 (Trust & Agency)
 - Warrant # H Fund \$0 (Capital)
 - Warrant # TE Fund \$0 (Trust & Scholarship)
 - Warrant # L Funds \$0 (Library)
 - Warrant #1 P Fund \$55,772.66 (Payroll)
 - Warrant #4 A Fund \$68,829.74 (General)
 - Warrant #1 C Fund \$33.37 (Cafeteria)
 - Warrant #2 F Fund \$5,870.44 (Special)
 - Warrant #2 T Fund \$7,158.35 (Trust & Agency)

Warrant # H Fund \$0 (Capital)
Warrant #1 TE Fund \$6,150.00 (Trust & Scholarship)
Warrant #1 L Funds \$61.20 (Library)
Warrant #3 P Fund \$55,032.79 (Payroll)

2. Transfers Under \$1000
3. Internal Claims Auditor's Reports
4. Revenue Status Report - Fund A
5. Extracurricular Reconciliation Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The reapproval of the attached District Level SAVE Plan, including the Workplace Violence Prevention Plan, and the Building Level SAVE Plan with state mandated changes.

Motion made by P. Bush-Allen, seconded by M. Wikoff to reapprove the SAVE Plan. Motion carried 5-0-0.

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Lead Evaluators

1. The attached resolutions for the certification of Lead Evaluator for the following:

William Dorritie
John Mushtare
Lindsey Gifford

Motion made by T. Francisco, seconded by M. Wikoff to approve the above lead evaluators. Motion carried 5-0-0.

V. Munro Permanent Appointment

2. The permanent appointment of Victoria Munro as a Keyboard Specialist/Confidential Secretary to the School Counselors effective August 21, 2024.

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

2024-2025 Substitutes

3. The appointment of the following individuals as substitutes for the 2024-2025 School year:

Certified Teachers - \$110.00 per day

Heidi Sider
Louise Liner

Non-Certified Teachers - \$101.00 per day

Carol Louden
Paige Smith
Shiloh Chickerell
Elizabeth Pearson

Teacher Aides - \$15.00 per hour

Carol Louden
Donna Decker

Paige Smith
Shiloh Chickerell
Elizabeth Pearson

Bus Drivers - \$23.00 per hour

David McLean
Dean Marble
Scott Bolton
David McCarthy
Tony Capraro
Kevin Dorritie

Bus Monitor - \$16.95 per hour

Rose Wikoff

Cafeteria - \$15.00 per hour

Dorothy Wolf
Carol Loudon
Donna Decker

Custodian - \$15.00 per hour

Josh Lyons

Long-term Non-certified Substitute Elementary Teacher-as per Board Policy

Kayla Welsh

Any Laurens Central School District employee, as needed

Motion made by P. Bush-Allen, seconded by T. Francisco to approve the above substitutes. Motion carried 5-0-0.

CROP Appointments

4. The appointment of the following individuals as CROP Staff for the 2024-2025 school year.

Site Coordinator - \$28.00 per hour

Jessica DeBoer

Substitute Site Coordinator - \$28.00 per hour

Patricia Dunham

Activity Leaders - \$21.00 per hour

Marie Mish
Monica Kovacs
Yvonne Angell
Christina Wooley
Jennifer Shutters

Substitute Activity Leader - \$21.00 per hour

Patricia Dunham
Shawn Dietz

Peer Tutors - \$15.00 per hour

Shawn Dietz
Mallory Kovacs
Anella Croston
Lucie Benada
Ryleigh Williams

All Laurens Central School Staff/Faculty and Substitutes for the 2024-2025 school year as needed by the CROP Program.

Motion made by T. Francisco, seconded by P. Bush-Allento approve the above CROP appointments. Motion carried 5-0-0.

Permanent Appointments

5. The permanent appointments of the following, effective September 1, 2024:

Teacher Aides

Shawn Dietz
Katarina Moore

Food Service Helper

Jennifer Shutters

Bus Driver

Michelle DeMeo

Cleaner

Jack Mazerolle

Motion made by T. Francisco, seconded by M. Wikoff to approve the above permanent appointments. Motion carried 5-0-0.

J. Mazerolle Custodian

6. The provisional appointment of Jack Mazerolle to the position of Custodian effective September 2, 2024. His salary will be as per the CSEA contract.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the above appointment. Motion carried 5-0-0.

T. Ostroff English Teacher

7. The probationary appointment of Taryn Ostroff to the position of English Teacher, Tenure area English Language Arts 7-12. Date of commencement of Probationary service to be September 1, 2024. *The potential expiration date of the appointment June 30, 2028. Certification: ELA 7-12, Transitional B. Her annual salary to be \$42,000.

*To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teachers and building principals mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this Part.

Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the above appointment. Motion carried 5-0-0.

N. Smith Instrumental Music Teacher

8. The probationary appointment of Nicholas Smith to the position of K-12 Instrumental Music Teacher, Tenure area K-12 Music. Date of commencement of Probationary service to be September 1, 2024. *The potential expiration date of the appointment June 30, 2028. Certification: Music, Initial. His annual salary to be \$49,234.

*To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teachers and building principals mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this Part.

Motion made by G. Murello, seconded by T. Francisco to approve the above appointment. Motion carried 5-0-0.

New Business

B. NEW BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

2024-2025 Tax Warrant

1. The attached Tax Warrant for the 2024-2025 collection of school taxes.

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the attached Tax Warrant. Motion carried 5-0-0.

Contract Kelberman Center

2. The attached contract with the Kelberman Center for the purpose of providing Autism Services to the District for the 2024-2025 school year.

Motion made by T. Francisco, seconded by G. Murello to approve the above contract. Motion carried 5-0-0.

2024-2025 Code of Conduct

3. The Laurens Central School Code of Conduct for the 2024-2025 School Year.

Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the Code of Conduct. Motion carried 5-0-0.

Surplus

4. To declare the following items as surplus and put up for bid:

Jonti-Craft Canopy Cove Reading Center #2374JCWW
Jonti-Craft Imagination Station Write-n-Wipe Puppet Theater #7200JZ
Jonti-Craft Dree-Up Center with bins #0926JC
Large wooden desk from library

Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the above surplus. Motion carried 5-0-0.

2024-2026 Special Education Plan

5. The attached Special Education Plan effective July 1, 2024 continuing until June 30, 2026.

Motion made by T. Francisco, seconded by M. Wikoff to approve the above Special Education Plan. Motion carried 5-0-0.

Sports Merger

6. To authorize the merger with Cooperstown Central School for Modified Football for the 2024-2025 school year.

Motion made by P. Bush-Allen, seconded by G. Murello to approve the above merger. Motion carried 5-0-0.

Contract OT Services

7. The attached contract for Occupational Therapy Services for the 2024-2025

school year.

Motion made by M. Wikoff, seconded by T. Francisco to approve the above contract. Motion carried 5-0-0.

Parent Member CSE

8. Christine Watson as the parent member of the Committee on Special Education.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the above parent member. Motion carried 5-0-0.

Surplus

9. To declare the attached list of items as surplus and discard appropriately.

Motion made by M. Wikoff, seconded by T. Francisco to approve the attached surplus. Motion carried 5-0-0.

CSE

X. COMMITTEE ON SPECIAL EDUCATION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached CSE case.

CSE: 10233

CPSE: None

504: None

Motion made by P. Bush-Allen, seconded by T. Francisco to approve the above CSE case. Motion carried 5-0-0.

Information

XI. INFORMATION

1. Laurens Central School District Special Education Services 2023-2024 School Year
2. NYSIR Legal Digest – Summer 2024

Meetings

XII. MEETINGS

1. September 3, 2024- Opening Day 2024-2025 School Year - Conference Day beginning at 8:00 am, Cafeteria
2. September 4, 2024 - Conference Day beginning at 8:00 am Cafeteria
3. September 5, 2024 - First Day of School for Students
4. September 18, 2024 - BOE Meeting, 7:30 pm

Open Comment

XIII. OPEN COMMENT PERIOD

Executive Session

XIV. EXECUTIVE SESSION

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel

The Board adjourned to executive session at 8:04 pm to discuss Personnel issues. Motion made by G. Murello, seconded by P. Bush-Allen. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:22 pm. Motion made by G. Murello, seconded by M. Wikoff. Motion carried 5-0-0.

The Board adjourned, without further discussion at 8:25 pm. Motion made by G. Murello, seconded by M. Wikoff. Motion carried 5-0-0.

PLEASE PRINT YOUR NAME BELOW

August 21, 2024

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

1. Taryn Ostroff

13.

2.

14.

3.

15.

4.

16.

5.

17.

6.

18.

7.

19.

8.

20.

9.

21.

10.

22.

11.

23.

12.

24.